



OBBS MUNICIPAL SCHOOLS
PO Box 1030
New Mexico 88241

SUMMARY OF HEARING TO CONTEST RECORD CONTENT

In compliance with the Family Educational Rights and Privacy Act of 1974

1. Date of request by parent, legal guardian, or eligible student for contest hearing:

2. Date hearing set (within reasonable time after request):

- A. Parent, legal guardian, or student given reasonable time to present testimony.
- B. Parent, legal guardian, or student allowed to introduce written evidence.
- C. Parent, legal guardian, or student allowed to question adverse witnesses.
- D. Action taken by hearing officer:

	Record Purged
	Record Retained
	Parent, legal guardian or student allowed to insert written explanation of record. Reasons:
	Record changed to read:

- E. Parent, legal guardian, or eligible student notified in writing of conclusion and actions taken. (A copy of this completed form may serve as written notice). File copy of written notice of decision kept for documentation.
 - F. Parent, legal guardian, or eligible student, if aggrieved by hearing officer=s decision, notified of right to appeal to local board.
3. Appeal Contest:
- A. Parent, legal guardian, or eligible student informed of appeal hearing date.
 - B. Parent, legal guardian, or eligible student given time to present arguments.
 - C. Local school board affirmed.
 - D. Local school board reversed.